



# MEMORANDUM OF UNDERSTANDING (MoU)

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between

**The Department of Climate Change (DoCC)**

and

**CARE Vanuatu**

**THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into**

Between

The **Department of Climate Change (DoCC)**, under the Ministry of Climate Change Adaptation, Meteorology & Geo-Hazards, Environment, Energy and Disaster Management, Government of Vanuatu, Private Mail Bag 9054, Port Vila, Vanuatu, hereinafter referred to as “DoCC”

And

**CARE INTERNATIONAL COMMITTEE (INC)**, also known as **CARE Vanuatu**, a non-government organisation registered in Vanuatu under Registration No. 500410 with the Vanuatu Financial Services Commission (VFSC), with its office at Elluk Drive, Nambatu, PO Box 1129, Port Vila, Vanuatu (hereinafter referred to as “CARE”).

Each of which may be referred to as a “Party” or collectively as the “Parties”.

**Preamble**

**WHEREAS**, as set forth below, the Parties share the common goal of a safe, inclusive, climate-resilient and gender-equitable Vanuatu, the Parties affirm their commitment to partnership rooted in mutual respect, cultural sensitivity, and the principles of sustainable development, as outlined in the National Sustainable Development Plan and their respective organizational mandates;

**WHEREAS** The Department of Climate Change is mandated under the Meteorology, Geological Hazards and Climate Change Act No. 25 of 2016 to coordinate and implement climate change adaptation, mitigation and Loss and Damage across Vanuatu, and to lead implementation of key national frameworks including the Climate Change and Disaster Risk Reduction (CCDRR) Policy, the forthcoming National Adaptation Plan (NAP) and Provincial Adaptation Plans (PAPs), as well as the Loss and Damage Policy and Vanuatu’s Nationally Determined Contribution (NDC)

**WHEREAS** CARE, through CARE INTERNATIONAL COMMITTEE (INC), is a registered non-government organisation in Vanuatu and a long-standing humanitarian and development partner, committed to advancing community resilience, gender equality, and inclusive governance through locally led and community-based approaches, in alignment with national strategies and priorities;

**WHEREAS**, the Parties recognize the benefit and need of establishing an MoU that will govern their collaboration and provide a clear framework for joint planning, coordination and learning;

**NOW, THEREFORE**, the Parties agree to the following:

## **Article 1. General Purpose of the MoU**

1.1 Both parties agree to cooperate in working towards the shared goal of a sustainable and climate-resilient Vanuatu, consistent with the National Sustainable Development Plan (NSDP), the Climate Change and Disaster Risk Reduction Policy, and Vanuatu's Nationally Determined Contribution (NDC).

1.2 The MoU aims to strengthen collaboration to support locally led climate change adaptation, Loss and Damage and inclusive, low-emissions development benefiting all Ni-Vanuatu, particularly women, youth, and people with disabilities.

1.3 This MoU is non-financial. Specific project activities or financial commitments will be set out in separate supplementary agreements or project documents.

## **Article 2. Rights and Responsibilities of DoCC**

Subject to its mandate and available resources, DoCC agrees to:

2.1 Provide policy advice and technical support for activities organised by CARE relating to climate change adaptation, mitigation, and Loss & Damage

2.2 Involve CARE, where appropriate, in relevant consultations, meetings, or working groups that relate to community-based resilience.

2.3 Share with CARE relevant, non-confidential strategic planning documentation, policy guidelines, and public climate/hazard data to support alignment of activities.

2.4 Assist in identifying appropriate communities and stakeholders for CARE-supported climate initiatives through area councils, provincial and national coordination.

2.5 Enable relevant DoCC and climate program officers to participate in the planning, implementation, and monitoring of joint initiatives, subject to budget and staff availability.

2.6 Advise CARE of key government priorities and major national climate initiatives to ensure civil society contributions are well-coordinated.

## **Article 3. Rights and Responsibilities of CARE**

In line with its budget allocations and donor contracts, CARE agrees to:

3.1 Ensure that its programs are implemented in line with DoCC objectives and aligned with CCDRR policy and relevant legislation

3.2 Design and implement community-based adaptation, mitigation and Loss and Damage initiatives that integrate gender equality, disability inclusion, and social equity.

3.3 Consult with DoCC during the initial development of climate project proposals and request to access climate finance in order to improve coordination and avoid duplication.

3.4 Share relevant, non-confidential data, assessments, reports and learning from its programs with DoCC to inform national policy and planning.

3.5 Participate in national coordination forums and working groups convened by DoCC if invited.

3.6 Support technical and community awareness activities on climate change in the provinces where CARE operates.

3.7 Collaborate with DoCC through capacity building and knowledge sharing, provide technical support, and lead the implementation of key activities.

3.8 Share all relevant Climate IEC materials for review and endorsement by NAB

3.9 Ensure that standardised tools and approaches for climate programming is validated by DoCC and NAB before use.

## **Article 4. Joint Responsibilities**

4.1 Collaborate and share lessons learned and best practices to improve climate Change programming.

4.2 Consult regularly to avoid duplication and identify opportunities for joint initiatives as needed.

4.3 Conduct an annual review meeting to reflect on the partnership and update priorities.

### **General Provisions**

5.1 Duration: This MOU shall come into effect on the date of signing by all parties and shall remain in force until 31 December 2028, terminated earlier by mutual agreement or by any party providing six (6) months written notice.

5.2 Review: The parties shall review this MOU annually, to assess progress and identify opportunities for strengthening the partnership.

5.3 Amendment: This MOU may be amended by mutual written agreement of all parties.

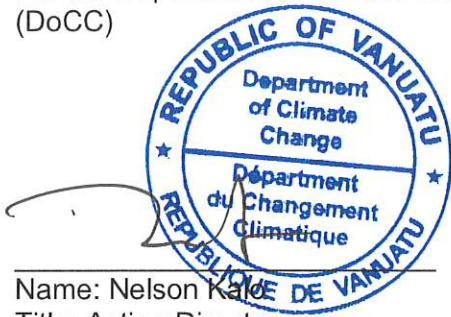
5.4 Non-Binding Nature: This MOU represents a statement of intent and does not create legally binding obligations on any party. Implementation of specific activities under this MOU may be subject to separate agreements and the availability of funding.

5.5 Coordination: The parties agree to meet at least quarterly or as otherwise agreed, to coordinate activities under this MOU and to address any issues arising from its implementation.

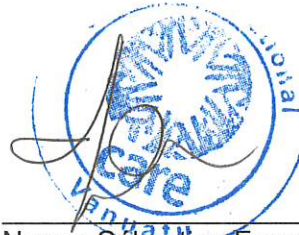
This Memorandum of Understanding (MoU) is made at Port Vila, between:

For the Department of Climate Change  
(DoCC)

For CARE Vanuatu



Name: Nelson Kalo  
Title: Acting Director  
Date: 7/8/26



Name: Sebastien Fesneau  
Title: Country Director  
Date: 07 May 2026